


Volunteering Agreement

Volunteers are an important and valued part of ShelterBox. We hope that volunteering with us is enjoyable and rewarding. This agreement tells you what you can expect from us, and what we expect from you.

ShelterBox will:

- Treat you fairly, with respect and in accordance with our policies and values
- Give you a role description, setting out your tasks, named contact and how the role contributes to ShelterBox's objectives
- Give you the training, resources and information you need for the role
- Provide you with the opportunity to receive peer-to-peer support at a regional level, with opportunities to meet and undertake further training
- Respect your donation of time, skills, and experiences by ensuring they are used well and appropriately
- Listen and respond to your views and suggestions
- Reimburse you for reasonable out-of-pocket expenses, as outlined in the Expenses Policy
- Provide insurance cover for volunteers whilst undertaking voluntary work approved and authorised by us
- Mark significant volunteering anniversaries and other appropriate milestones
- Resolve any difficulties with ShelterBox or your volunteering, quickly and in accordance with our Resolving Differences Policy
- Mark the end of your volunteering with us and invite you to an exit interview.



Hilary Burr, Volunteer Development Manager, on behalf of ShelterBox

I, Name of volunteer, will:

- Act in accordance with ShelterBox's Volunteer Policies.
- Act in accordance with ShelterBox values, treating members of the public, ShelterBox staff and fellow volunteers with respect, applying the principles set out in the Equality, Diversity and Inclusion Policy. When in contact with children or members of the public who may be at risk, I will be particularly mindful of the principles set out in the safeguarding policy
- Meet the expectations of the role as outlined in the role description
- Keep contact details and information about volunteering activities undertaken up to date (on the Volunteer Portal)
- Not disclose information I am given in my role as a volunteer if it is not already in the public domain

Your signature