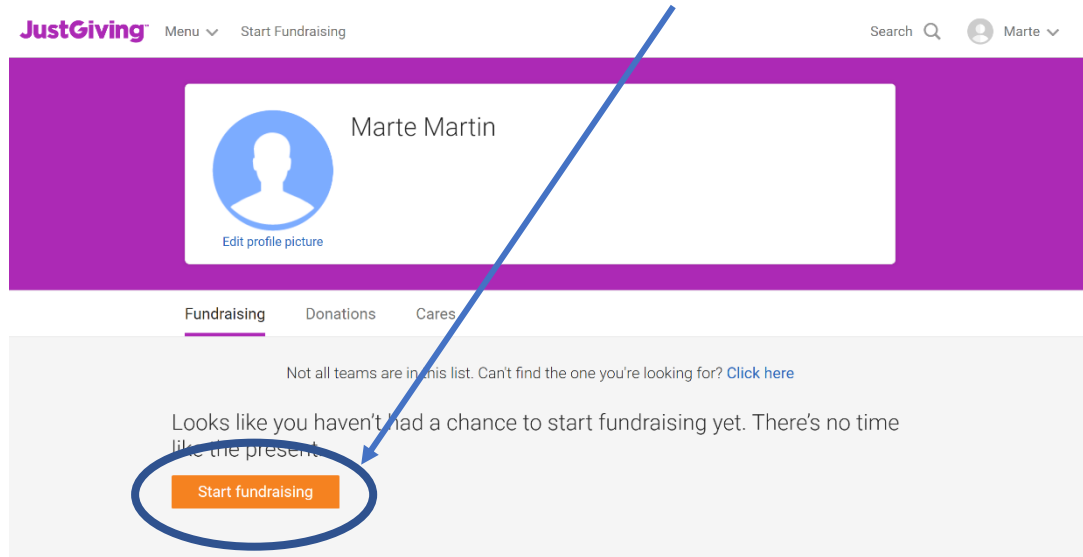


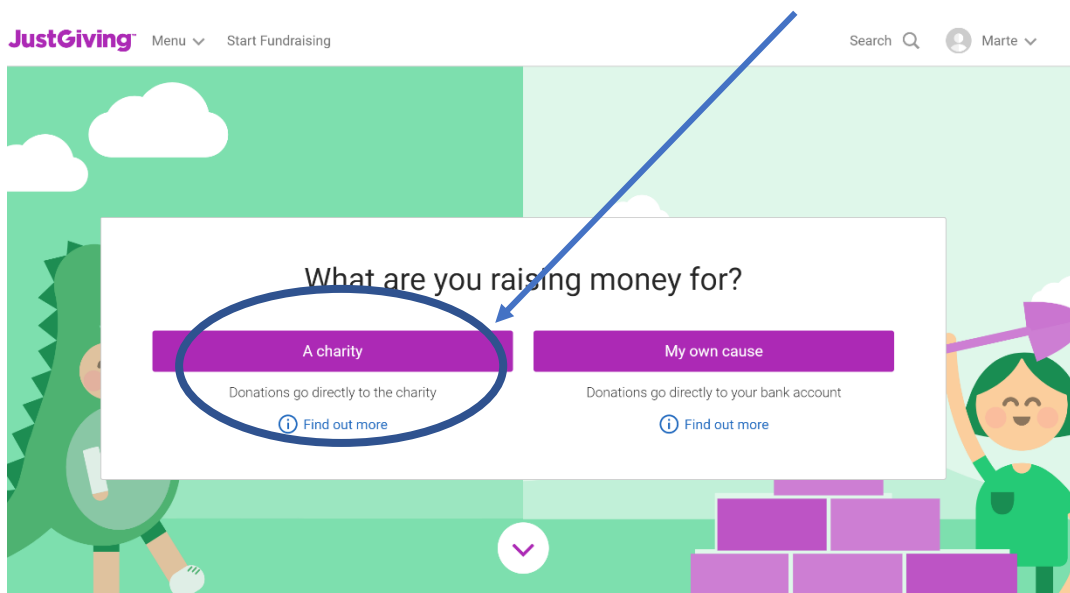
How to set up your ShelterBox fundraising page on Just Giving

Its quick and easy to set up a fundraising page. Below is a guide to help support you. But if you have any questions, please do get in touch and we'd be happy to support you in setting this up.

1. [Sign up](#) to create an account or [log in](#) to your account if you're already registered.
2. Once logged into your account click '**Start Fundraising**'.



3. When asked 'What are you raising money for?' select '**A charity**'.



4. a) If this is the first fundraising page you have created with Just giving you will be asked to 'Complete your profile'. Complete the form with your address.
- b) Otherwise, type ShelterBox into the search bar and click 'Select'

a)

Complete your profile

Country
United Kingdom

Postcode *
[]

I'd like to fill in my address manually

Continue

b)

Search for the cause you want to support

ShelterBox [Search] All countries

Charities

ShelterBox
United Kingdom
Right now, emergency shelter is vital in the fight against coronavirus. It can help people move from overcrowded camps and collective centres to a... **Select**

ShelterBox USA
United States of America
ShelterBox is a global organization who believes in shelter as a human right – that shelter from the chaos of disaster and conflict is vital. This is... **Select**

5. Let us know whether you're taking part in an event, celebrating an occasion, fundraising in memory or doing your own thing. If you can't see your activity listed, select 'Doing my own thing'



What are you doing?



Emergency aid

Raise money during an emergency (e.g. Covid-19 outbreak).

Start



Fitness at home

Set yourself a physical challenge and track your progress with Strava.

Start



Virtual gathering

Use live streaming or video calls to host an online quiz or social events.

Start



Gaming

Take part in a sponsored gaming marathon or competition.

Start

Looking for something else?



Taking part in an event

From a marathon, triathlon or charity bike ride to a sponsored walk or trek. Raise money for any official event.

Start



Celebrating an occasion

Ask friends for donations rather than birthday or wedding gifts.

Start



Remembering someone

Pay tribute to a loved one by collecting donations for a cause they cared about.

Start



Doing your own thing

Shave your head, give up chocolate, do something unique...

Start



6. This will take you to a page to fill in the details about your activity. In this example, I selected 'Doing your own thing'. Complete your event details with the name and event date.

Choose your web address. Note, this is the link you'll be sharing with friends and family when asking them to donate.

1. Tell us about your event

Event type
a personal walk

Event name
|

Event date (optional)
dd/mm/yyyy

I'm doing this in memory of someone

2. Choose your fundraising page web address

www.justgiving.com/fundraising/
Marte-Martin

7. Question 3 asks you about your fundraising and will determine if your donations are eligible for gift aid. Complete the form.

The last part of this question asks if you would like to remain updated about ShelterBox's work. Click 'Yes' if you would like to receive regular updates about our work around the world and the impact your fundraising will have.

Tick the boxes to agree to Just

Giving's T&Cs and the Fundraising Regulator's guidance. And select 'Create your page'

3. Choose your fundraising page settings

Are you planning to ask for donations to your JustGiving page in return for goods, services or other benefits?

e.g. Will you be using your page to run a bake sale or auction, or sell tickets to an event or raffle? If yes, donations to your page will not be eligible for Gift Aid as donors will be receiving something in return.

- No
 Yes

Is your charity contributing to the cost of your fundraising?

e.g. Paying for your travel, accommodation or entry fee. If yes, then donations made by you, your spouse or partner, or your relatives and their spouses or partners, will not be eligible for Gift Aid.

[Find out more about Gift Aid eligibility](#)

- No
 Yes

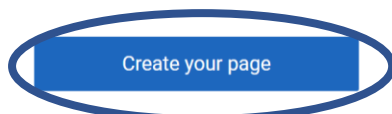
I'm happy for ShelterBox to keep me informed, by email, about the impact of my fundraising and other ways to stay involved including future events, campaigns and appeals.

- Yes please, opt me in
 No thanks, opt me out

NOTE: ShelterBox will receive your details and may need to contact you to support you in this fundraising effort. You can update your preferences directly with ShelterBox at any time.

I agree to [JustGiving Terms of Service](#) and [Privacy Policy](#).

I confirm that I have read the [Fundraising Regulator's Guidance Notes](#).



8. Job done! Your fundraising page is now set up and ready to accept donations. Just Giving will automatically send the money that you raise to ShelterBox. Now you can start on the fun stuff – personalising your page and sharing it with friends and family.

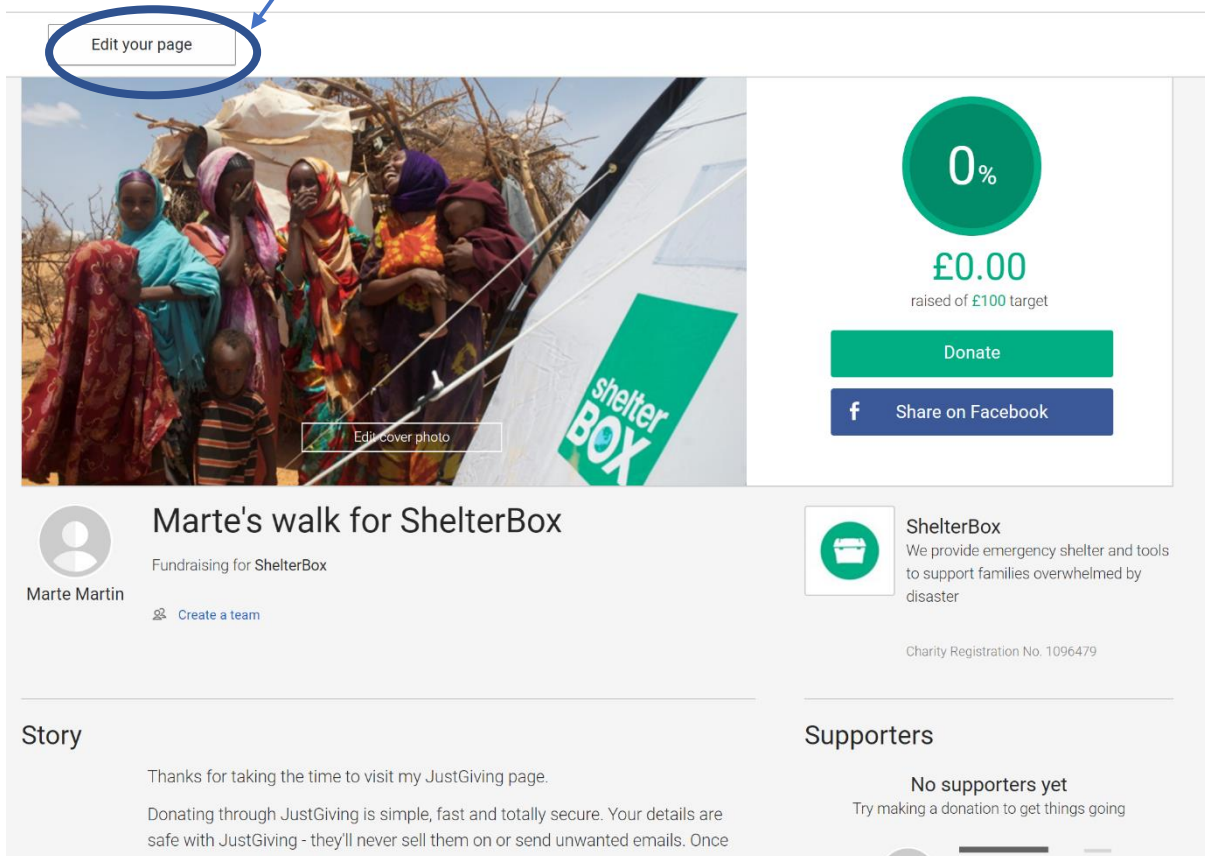


How to edit to my fundraising page

Keeping your fundraising page up to date with your latest activities and photos keeps your supporters engaged. [Click here](#) for tips on how to get the most from your fundraising page.

It's simple to make edits to you fundraising page.

1. [Log in](#) to your account. Open your fundraising page.
2. Click on **'edit your page'** tab.



The screenshot shows a fundraising page for 'Marte's walk for ShelterBox'. At the top left, there is a button labeled 'Edit your page' which is circled in blue with an arrow pointing to it. Below this is a large cover photo of a group of women and children in front of a ShelterBox shelter, with an 'Edit cover photo' button overlaid. To the right of the photo is a progress bar showing 0% raised of a £100 target, with a 'Donate' button and a 'Share on Facebook' button. Below the cover photo is the profile information for 'Marte Martin', including a profile picture, name, and a 'Create a team' link. To the right of the profile is the ShelterBox charity logo and name, with a description: 'We provide emergency shelter and tools to support families overwhelmed by disaster' and 'Charity Registration No. 1096479'. At the bottom left, there is a 'Story' section with a message: 'Thanks for taking the time to visit my JustGiving page. Donating through JustGiving is simple, fast and totally secure. Your details are safe with JustGiving - they'll never sell them on or send unwanted emails. Once...'. At the bottom right, there is a 'Supporters' section with the text: 'No supporters yet. Try making a donation to get things going'.



3. Edit your page. This page will appear.

Click the tabs along the top to see donations you've made and edit your personal details.

The screenshot shows a fundraising page with the following elements and callouts:

- Navigation Tabs:** My fundraising, Donations I've made, Saved cards, Your Details. Callout: "Click the tabs along the top to see donations you've made and edit your personal details."
- Header:** "Marte's walk for ShelterBox" with an "Edit" button. Callout: "Click 'Edit' to change the title of your fundraiser."
- Share Section:** "Share your page" with links for Facebook, Twitter, Email, and a "Sponsor me" button. Callout: "Click on one of the social links to share your page."
- QR Code Section:** "Send a QR code" with a QR code and instructions. Callout: "Scan the QR code with your phone to easily share your fundraising page through WhatsApp, text or email."
- Donations Section:** "Donations made to your page" showing a progress bar at 0% and a table of donations. Callout: "Click 'Edit' to change your fundraising target" and "Click 'Edit' to add any fundraising you have done offline, so you can see your total in one place."
- Page Settings:** "Cancel your page" and "Extend your fundraising page" buttons. Callout: "Click 'cancel your page' to close your page." and "Click 'extend your fundraising page' to choose when your page will stop taking donations."
- FAQs:** A section for frequently asked questions.

Click 'Edit' to change your fundraising target

Click 'Edit' to add any fundraising you have done offline, so you can see your total in one place.





Click 'cancel your page' to close your page.

Click 'extend your fundraising page' to choose when your page will stop taking donations.



This is where you can edit the copy on your page. Just Giving provides a default image and text, this is where you can edit that.

Edit and personalise your page

-  Edit your title, target, cover photo and story
-  Change page colour theme
-  Add photos to your gallery
-  Personalise your thank you message

This is where you can add photos from all your activities.

You can create a personal thank you message to everyone who donates to your page, which is sent automatically. This is a nice way to connect with those that donate.

Post an update to your page

Write a short update

Tell friends how your fundraising is going...

Post 280 characters remaining

This is where you can post updates about your activities. Once you've entered your update, click 'Post'.

If you want to create a fundraising team, then you can connect your pages here.

Connect your page with others

Start a team

This is where you can connect your page to your company if you would like. It may be that they are not registered and therefore they would have to create an account first.

Find your company and connect to your page

Enter your company's name

Find your company

